



Manager's Report September 6th Council Meeting

September Communications

The City's monthly communications are available online. City Beat is the monthly update printed on the backside of utility bills, and Charlotte Chronicles is the longer e-newsletter that is provided electronically via Rave Alerts, website, and social media. Current and archived versions are available online.

City Beat: www.charlottemi.org/about/city-beat/

Charlotte Chronicles: www.charlottemi.org/charlotte-chronicles/

Fire Chief

The Fire Chief has notified the City that he will be stepping down due to medical-related concerns. He will be able to continue to fulfill the administrative duties in the interim while we complete the recruitment process. We will begin the search for his replacement this month.

Code Enforcement and Rental Inspection Update

Code Enforcement: The Code Enforcement Officer has been busy following up on existing matters, and investigating new complaints. A few notes, we have deemed the house at 806 Pearl uninhabitable and boarded up the site to prohibit occupancy and the property at Chuck's Chariots has been compliant with our settlement agreement. We have issued several citations for those situations where we have not been able to achieve compliance. A copy of the current code enforcement activity is attached. For the June 1st through August 31st timeframe she filed 70 complaints and 9 have been resolved.

Rental Inspection: The Rental Inspection program implementation is progressing smoothly. We currently have 12 certificates on hold pending violation corrections, 224 certificates issued, 56 registered and pending inspection, and issued 139 final notices for failure to register. We also identified 8 properties which have not registered but ownership has changed, those individuals were sent initial notices to register.

RAVE Alerts – Water Utility Bill Notification Feature

The City participates in RAVE Alerts which provides alert notifications to participants via voice, email, text, and posts to social media. We have expanded the service options to include targeted text and email messaging for quarterly utility billing. We will send out a notice to registered users when we send out the bills for their cycle area. This alert will notify them the bill

has been mailed and provide other billing related information. If you're already registered for alerts, make sure your address information is up-to-date. There are several ways to register: Text CHARLOTTE to 67283; Download the Smart911 app; or Register for a free and secure safety profile online at Smart911.com.

General information about utility billing can be found on the city's website here: <http://www.charlottemi.org/serviceadministration/finance/utility-information/> and you can check your utility billing information anytime online here: www.bsaonline.com

Volunteer Opportunities

The City has open opportunities for citizens to participate in their local government. We are seeking volunteers to serve on the Camp Frances Board and Board of Review. Interested persons can find more information here: <https://www.charlottemi.org/volunteer-opportunities/>

Assistance Programs

For persons who may be facing financial difficulties with utilities, mortgage/rent, or other hardships, there are a number of assistance programs available. More information can be found on the city's website: <https://www.charlottemi.org/assistance-programs-available/>

Enforcement List

09/02/2022

Enforcement Number	Address/ Parcel Number	Category	Date Filed	Status	Next Action	Next Action Date	Date Closed
EN220106	WASHINGTON	Tall Grass/Weed Complai	06/02/2022	Open Complaint			
EN220107	WASHINGTON	Tall Grass/Weed Complai	06/02/2022	Open Complaint			
EN220108	SHAW	Tall Grass/Weed Complai	06/06/2022	Open Complaint			
EN220109	MAPLE	Tall Grass/Weed Complai	06/06/2022	Open Complaint			
EN220110	SHAW	Tall Grass/Weed Complai	06/06/2022	Open Complaint			
EN220111	PEARL	Tall Grass/Weed Complai	06/07/2022	Open Complaint			
EN220112	SHAW	Tall Grass/Weed Complai	06/07/2022	Open Complaint			
EN220113	SHELDON	Tall Grass/Weed Complai	06/07/2022	Open Complaint			
EN220114	4TH	Tall Grass/Weed Complai	06/07/2022	Open Complaint			
EN220115	1ST	Tall Grass/Weed Complai	06/07/2022	Letter Sent			06/07/2022
EN220116	3RD	Tall Grass/Weed Complai	06/07/2022	Open Complaint			
EN220117	LAWRENCE	Property Maint	06/09/2022	Open Complaint			
EN220118	COCHRAN	Tall Grass/Weed Complai	06/16/2022	Open Complaint			
EN220119	R.R.	Tall Grass/Weed Complai	06/20/2022	Open Complaint			
EN220120	PLEASANT	Tall Grass/Weed Complai	06/20/2022	Open Complaint			
EN220121	SHELDON	Property Maint	06/21/2022	Open Complaint			
EN220122	CHADS	Tall Grass/Weed Complai	06/21/2022	Open Complaint			

Enforcement List

09/02/2022

Enforcement Number	Address/ Parcel Number	Category	Date Filed	Status	Next Action	Next Action Date	Date Closed
EN220123	CANTERBURY	Tall Grass/Weed Complai	06/22/2022	Open Complaint			
EN220124	COCHRAN	Property Maint	06/23/2022	Letter Sent			06/24/2022
EN220125	LAWRENCE	Property Maint	06/23/2022	Open Complaint			07/25/2022
EN220126	PLEASANT	Tall Grass/Weed Complai	06/23/2022	Open Complaint			
EN220127	PRAIRIE	Tall Grass/Weed Complai	06/23/2022	Open Complaint			
EN220128	PRAIRIE	Property Maint	06/23/2022	Open Complaint			07/28/2022
EN220129	AMITY	Tall Grass/Weed Complai	06/28/2022	Open Complaint			
EN220130	FOOTE	Tall Grass/Weed Complai	06/28/2022	Open Complaint			
EN220131	SHELDON	Tall Grass/Weed Complai	06/28/2022	Open Complaint			
EN220132	SHAW	Tall Grass/Weed Complai	06/28/2022	Open Complaint			
EN220133	SHELDON	Tall Grass/Weed Complai	06/29/2022	Open Complaint			
EN220134	1ST	Tall Grass/Weed Complai	06/30/2022	Open Complaint			
EN220135	SHAW	Tall Grass/Weed Complai	06/30/2022	Open Complaint			
EN220136	SHAW	Property Maint	07/11/2022	Open Complaint			07/26/2022
EN220138	1ST	Tall Grass/Weed Complai	07/11/2022	Open Complaint			
EN220139	VANSICKLE	Tall Grass/Weed Complai	07/11/2022	Open Complaint			
EN220140	STODDARD	Tall Grass/Weed Complai	07/11/2022	Open Complaint			

Enforcement List

09/02/2022

Enforcement Number	Address/ Parcel Number	Category	Date Filed	Status	Next Action	Next Action Date	Date Closed
EN220141	WASHINGTON	Tall Grass/Weed Complai	07/11/2022	Open Complaint			
EN220142	LANSING	Property Maint	07/11/2022	Open Complaint			
EN220143	3RD	Tall Grass/Weed Complai	07/13/2022	Open Complaint			
EN220144	CLINTON	Tall Grass/Weed Complai	07/13/2022	Open Complaint			
EN220145	SHEPHERD	Tall Grass/Weed Complai	07/13/2022	Open Complaint			
EN220146	SHELDON	Tall Grass/Weed Complai	07/13/2022	Open Complaint			
EN220147	PEARL	Property Maint	07/14/2022	Open Complaint			
EN220148	HORATIO	Building Violation	07/19/2022	Open Complaint			
EN220149	CLINTON	Tall Grass/Weed Complai	07/20/2022	Open Complaint			
EN220150	COCHRAN	Tall Grass/Weed Complai	07/20/2022	Open Complaint			
EN220151	HENRY	Tall Grass/Weed Complai	07/21/2022	Open Complaint			07/27/2022
EN220152	LANSING	Tall Grass/Weed Complai	07/21/2022	Open Complaint			
EN220153	4TH	Tall Grass/Weed Complai	07/25/2022	Open Complaint			
EN220154	HIGH	Property Maint	07/26/2022	Open Complaint			
EN220155	COCHRAN	Tall Grass/Weed Complai	07/28/2022	Open Complaint			
EN220156	OLIVER	Tall Grass/Weed Complai	08/02/2022	Open Complaint			
EN220157	SHAW	Tall Grass/Weed Complai	08/04/2022	Open Complaint			

Enforcement List

09/02/2022

Enforcement Number	Address/ Parcel Number	Category	Date Filed	Status	Next Action	Next Action Date	Date Closed
EN220158	OPAL	Tall Grass/Weed Complai	08/09/2022	Open Complaint			
EN220159	VAN LIEU	Tall Grass/Weed Complai	08/09/2022	Open Complaint			
EN220160	MIKESELL	Tall Grass/Weed Complai	08/09/2022	Open Complaint			
EN220161	SHEPHERD	Property Maint	08/09/2022	Closed			08/10/2022
EN220162	PEARL	Property Maint	08/09/2022	Closed			08/10/2022
EN220163	LAWRENCE	Property Maint	08/10/2022	Open Complaint			08/22/2022
EN220164	MIKESELL	Tall Grass/Weed Complai	08/16/2022	Open Complaint			
EN220165	HIGH	Property Maint	08/17/2022	Open Complaint			
EN220166	BONNIE	Property Maint	08/17/2022	Open Complaint			
EN220167	WARREN	Property Maint	08/17/2022	DPW Sent			08/17/2022
EN220168	OLIVER	Tall Grass/Weed Complai	08/17/2022	Open Complaint			
EN220169	OLIVER	Tall Grass/Weed Complai	08/17/2022	Open Complaint			
EN220170	OLIVER	Tall Grass/Weed Complai	08/17/2022	Open Complaint			
EN220171	PEARL	Tall Grass/Weed Complai	08/18/2022	Open Complaint			
EN220172	CLINTON	Property Maint	08/23/2022	Open Complaint			
EN220173	SHAW	Property Maint	08/24/2022	Open Complaint			
EN220174	HORATIO	Tall Grass/Weed Complai	08/24/2022	Open Complaint			

Enforcement List

09/02/2022

Enforcement Number	Address/ Parcel Number	Category	Date Filed	Status	Next Action	Next Action Date	Date Closed
EN220175	OLIVER	Property Maint	08/25/2022	Open Complaint			
EN220176	WASHINGTON	Property Maint	08/31/2022	Open Complaint			

Records: 70

Population: All Records

Enforcement.DateFiled Between 6/1/2022 12:00:00 AM AND 8/31/2022 11:59:59 PM