

**CITY OF CHARLOTTE  
DOWNTOWN DEVELOPMENT AUTHORITY  
Regular Meeting  
November 16, 2021**

**CALL TO ORDER:** By Vice Chairman Phillips on Tuesday, November 16, 2021, at 6:30 p.m.

**PRESENT:** Vice Chairperson Phillips, Board Members Howe, Mead, & Mayor Armitage.

**ALSO PRESENT:** Deputy City Clerk Densmore.

**ABSENT:** Board members Barna, Limas, Wirt & City Manager LaPere

**APPROVAL OF MINUTES:** Motion by Board Member Mead, supported by Board Member Howe to approve minutes from August 17, 2021 as presented. Carried. 4 Yes. 0 No. 3 Absent.

**PUBLIC COMMENT:** None.

**ITEMS OF BUSINESS:**

**A. #CharlottRising Changes and Activity:**

Bryan Myrkle informed DDA board Lisa Barna is no longer with Charlotte Rising but has expressed interest in still being on DDA board as a resident. This decision will be up to Mayor Armitage. Myrkle stated interviews to fill the vacant position will begin November 17, 2021.

**B. Holiday Plans for Downtown:**

Board Member Courtney Mead reported Charlotte Chamber of Commerce partners to have Small Business Saturday and then that evening the chamber of commerce will have the annual lighted parade along with carriage rides on November 27th, 2021.

**C. Waste Receptacles Update:**

Finally received a refund of the last payment of \$5,611. Ended up with 15 receptacles for the price of 24. DDA will need to look at other options moving forward.

**D. City of Charlotte Rental Registry:**

All rental units will be required to register & be inspected every two years minimum. Registration for the first half of the City is open now. The intention is to improve property conditions throughout the community. Most other communities we compared ourselves to already have this. The City has a high number of rentals. Still have not hired an inspector yet. In conjunction with our code enforcement program.

**E. Code Enforcement Update:**

The City has hired a new officer. Her name is Cheri. She started this week and will be focusing largely on trash & junk to begin with.

**F. Historic Signs Project:**

Working with MDOT on guidelines for Lansing Road signage.

**G. Future Meeting Dates and Times:**

Members were open to the idea of a new meeting schedule.

**H. Other Updates and Reports as may be necessary:**

**STAFF DATES/REPORTS, COMMENTS, & CORRESPONDENCE:**

Mayor Armitage moved, supported by Board Member Howe to adjourn the meeting at 7:15pm.

---

Mikayla Densmore, Deputy City Clerk