

PLANNING COMMISSION MINUTES

Regular Meeting

January 4, 2022

CALL TO ORDER: The meeting was called to order by Commissioner Brummette at 7:00 P.M.

PRESENT: Chairman Brummette, Commissioners Clarke, Duweck, Snyder, McRae, Garrett, Christansen, Bliven, Council Member Lake; Also present: Community Development Director Myrkle, City Manager LaPere, Deputy City Clerk Densmore, all present in the City of Charlotte, Eaton County, Michigan.

ABSENT: Commissioners Lester,

Commissioners cited the Pledge of Allegiance.

APPROVAL OF MINUTES:

Motion by Commissioner Duweck, second by Clarke to approve the minutes of November 9, 2021. Carried. 8 Yes. 0 No

Motion by Commissioner Snyder, second by Duweck to approve the minutes of September 21, 2021. Carried. 8 Yes. 0 No

EARLY PUBLIC COMMENT:

No Public Comment

ELECTION OF OFFICERS:

Commissioner Duweck nominated Justin Brummette as Chairperson.

Commissioner Christansen nominated James McRae as Vice Chairperson.

Commissioner McRae nominated Kristie Snyder as Secretary.

SIGN ORDINANCE DISCUSSION:

City Manager LaPere gave a brief overview on the current status of sign ordinance.

The Planning Commission would like to set a date to finalize the sign ordinance so there is a goal to have it completed by the next meeting.

HOME OCCUPATION STANDARDS DISCUSSION:

The Ad Hoc Committee spent several weeks discussing several different codes that are out of date. Now the Planning Commission is able to also weigh in on their thoughts and give input on what they would like to see as far as the wording.

REPORTS, COMMENTS AND CORRESPONDENCE

Community Development Director Myrkle announced that a Code Enforcement Officer has been hired, her name is Cheri Cummings.

Rental registry program has been launched and underway. There has been a few applications already coming in. The new Rental Inspector has been hired and is due to start later this month.

Brummette asked about training in March 2022 now that the Planning Commission is fully staffed.

LATE PUBLIC COMMENT:

No public comment

There being no further business, Commissioner Snyder, supported by McRae moved to adjourn at 8:38 p.m.

Mikayla Densmore, Deputy City Clerk

