

**CITY OF CHARLOTTE COUNCIL PROCEEDINGS**  
**Regular Council Meeting**  
**111 E. Lawrence Ave., Charlotte, MI 48813 (517) 543-2750**  
**December 20, 2021**

**CALL TO ORDER:**

By Mayor Armitage on Monday December 20, 2021 at 7:01 p.m.

**ROLL CALL:**

Mayor Armitage, Council members Dyer, Rodriguez, Van Langevelde, Lake, Councilman Horvath, also in attendance were the City Manager LaPere and City Clerk LaRocque

**INVOCATION:**

No pastor was present

**PLEDGE OF ALLEGIANCE:**

Led by Mayor Armitage

**APPROVAL OF MINUTES:**

December 6, 2021 Regular Council Meeting Minutes and December 14, 2021 Workshop Meeting Notes

Moved by Van Langevelde, supported by Dyer to approved the meeting minutes as presented by the following vote; Yea 6; Nay 0; Absent 1, Motion passed.

**EXCUSE ABSENT MEMBERS:**

Tamra Weissenborn

Moved by Van Langevelde, supported by Dyer to approve the absence of Mayor Pro-Tem Weissenborn. Yea 6; Nay 0; Absent 1, Motion passed.

**PUBLIC COMMENT:**

Business owner John shared his opinion on the state of water, parks, and parking lots within the city.

**APPROVAL OF REGULAR AGENDA AND UNANIMOUS CONSENT AGENDA:**

Motion by Dyer, supported by Van Langevelde to approve the regular agenda as published. Yea 6; Nay 0; Absent 1, Motion passed.

No items pulled from unanimous consent agenda

Motion by Lake, supported by Dyer to approve the unanimous consent agenda by roll call vote the following voted Yea 6, Nay 0; Absent 1, Motion passed.

**EXPEDITED RESOLUTIONS AND ORDINANCES:**

**a. Consider Resolution 2021-165 Approval of Claims and Expenditures.**

**RESOLUTION NO. 2021-165**

**A RESOLUTION TO APPROVE EXPENDITURES OF THE CITY OF CHARLOTTE FOR DECEMBER 20, 2021**

**WHEREAS**, Section 7.7(B) of the City Charter requires Council approval for the expenditure of city funds; and

**WHEREAS**, the DECEMBER 17, 2021 payroll totaled \$94,402.14; and

**WHEREAS**, the DECEMBER 6, 2021, insurance claims totaled \$747.31; and

**WHEREAS**, the DECEMBER 13, 2021 insurance claims totaled \$2,006.42; and

**WHEREAS**, the DECEMBER 15, 2021 claims total \$457,196.76:

**THEREFORE, BE IT RESOLVED** that the City Council approves claims and accounts for DECEMBER 20, 2021, in the amount of \$554,352.63

The foregoing resolution was presented by Lake and supported by Dyer for approval with the following roll call vote; Yea 6; Nay 0; Absent 1. Motion passed.

**b. Consider Resolution 2021-166 Mayoral Appointments**

**RESOLUTION NO. 2021-166  
A RESOLUTION TO APPROVE MAYORAL  
APPOINTMENT(S)**

**WHEREAS**, a need for Council appointments to the Board of Review, Camp Frances Board, Airport Advisory Board, Parks Advisory Board, Charlotte Area Recreation Co-op, EATRAN, and Planning Commission exists; and

**WHEREAS**, Mayor Armitage is recommending the following individual(s) to be appointed:

Name	Board	Term Ending
Susan DeBack	Camp Frances	5/15/2024
Mikaela Bliven	Planning Commission	3/31/2024
Becky Kendall	Board of Review	12/31/2026
Zach Story	Park Advisory Board	05/30/2024

Renee Lester	Planning Commission	3/31/2023
Anthony Rodriguez	Airport Advisory	11/10/2025
Adrienne Van Langevelde	Parks Advisory Board	11/13/2023
Tamra Weissenborn	Charlotte Area Recreation Co-op	11/13/2023
Branden Dyer	EATRAN Board	11/13/2023
Christopher Lake	Planning Commission	11/10/2025

**THEREFORE, BE IT RESOLVED** that the appointment(s) listed above shall be and the same are hereby approved.

The foregoing resolution was presented by Lake and supported by Dyer for approval with the following roll call vote; Yea 6; Nay 0; Absent 1. Motion passed.

**c. Consider Resolution 2021-167 Council Policy Changes**

**RESOLUTION NO. 2021-167  
A RESOLUTION TO RESCIND COUNCIL POLICY 2021-01 RESOLUTIONS AND TO AMEND COUNCIL POLICY 2021-04 ORDER OF BUSINESS**

**WHEREAS**, City Council has expressed a desire to address inefficiencies in operations and noted the practice of approving all actions with two readings and via resolution has unduly burdened city staff and hampered the City Council’s ability to govern effectively; and

**WHEREAS**, administration has recommended the elimination of requirement for all actions to be in the form of a resolution; and

**WHEREAS**, administration has prepared an amended Council Policy regarding order of business to replace the introduction and action resolution items with consent and business agenda; **THEREFORE, BE IT RESOLVED** that Council Policy 2021-01 Resolution is rescinded and Council Policy 2021-04 Order of Business is amended.

The foregoing resolution was presented by Lake and supported by Dyer for approval with the following roll call vote; Yea 6; Nay 0; Absent 1. Motion passed.

**d. Consider Resolution 2021-168 LIWAP Participation**

**RESOLUTION 2021-168  
A RESOLUTION TO AUTHORIZE MEMO OF  
UNDERSTANDING FOR LOW INCOME HOUSEHOLD  
WATER ASSISTANCE PROGRAM WITH STATE OF  
MICHIGAN**

**WHEREAS**, access to safe and affordable drinking water and wastewater services is a fundamental element of health, safety, and well-being for households across America; and

**WHEREAS**, for many low-income households across America, water affordability needs have been significantly exacerbated by the COVID-19 public health crisis, and while water is required to follow the federal guidance from the Centers for Disease Control and Prevention (CDC) advising washing hands frequently in order to reduce the transmission of Covid-19, the pandemic has made it significantly more difficult for individuals and families to pay their home drinking water and wastewater bills; and

**WHEREAS**, the Low-Income Household Water Assistance Program (LIHWAP) provides critical nationwide emergency support; and

**WHEREAS**, LIHWAP, a federally funded, State of Michigan facilitated, COVID-19 relief related assistance program that has been awarded to Capital Area Community Services, Inc. (CACS); and

**WHEREAS**, CACS has been awarded \$1.5 million in direct assistance dollars to make water and sewer related payments on behalf of eligible residents in its four-county service area; and

**WHEREAS**, in order for eligible residents in the City of Charlotte to participate in this program, the City must enter into a Memo of Understanding with the Michigan Department of Health and Human Services and the CACS for reimbursement;

**NOW, THEREFORE, BE IT RESOLVED** that the City Council authorizes the City Manager to sign the Memorandum of Understanding on behalf of the city of Charlotte.

The foregoing resolution was presented by Lake and supported by Dyer for approval with the following roll call vote; Yea 6; Nay 0; Absent 1. Motion passed.

**APPROVAL OF RESOLUTIONS AND ORDINANCES:**

**a. Consider Resolution 2021-169 Grant Funding Appropriations**

**RESOLUTION 2021-169  
A RESOLUTION TO SUPPORT GRANT FUNDING  
APPROPRIATIONS**

**WHEREAS**, the City of Charlotte operates a public water system which serves consumers in the city limits; and

**WHEREAS**, Public Act 399 of 1976, known as the Safe Drinking Water Act, outlines the powers and duties of a public water supply; and

**WHEREAS**, consistent with that Act, the state of Michigan, through the Michigan Department of Environment, Great Lakes, and Energy (EGLE) is responsible for establishing and enforcing state and federal drinking water requirements of public water supplies; and

**WHEREAS**, the City’s public water system is operated as an Enterprise Fund within the city’s fund accounting and is legally obligated to recover all costs, primarily through fees or charges to users; and

**WHEREAS**, the City of Charlotte Department of Public Works (DPW) is given the administrative authority to operate and maintain the system by City Ordinance; and

**WHEREAS**, the DPW has determined that ongoing improvements to the water system are necessary for maintaining the system and would provide a benefit to consumers of the water supply along with improving service to residents and visitors to the service area; and

**NOW, THEREFORE, BE IT RESOLVED** that the City Council supports the appropriation of funds from the State of Michigan, County of Eaton, or any other granting sources to fund any needed improvements to the water system infrastructure in the city of Charlotte.

The foregoing resolution was presented by Lake and supported by Dyer for approval with the following roll call vote; Yea 6; Nay 0; Absent 1. Motion passed.

**PUBLIC COMMENTS:**

No comments

**COMMUNICATIONS AND COMMITTEE REPORTS:**

- a. City Attorney report was received**
- b. City Manager report was received**

LaPere noted upcoming City Hall Holiday closing dates, auditors to be available at the January 3<sup>rd</sup> meeting, update on open-bids for realtors to sell properties and to text “charlotte” to number 67283 for text alerts.

**c. Council member Committee Reports**

No committee reports yet as council members just assigned.

**MAYOR AND COUNCIL COMMENTS:**

Armitage: Sending thanks to public safety

Horvath: Grant resolution clarification

Van Langevelde: Overtime for firefighters, thank you to Police for their “challenging” week, Merry Christmas!

Rodriguez: Merry Christmas!!

Dyer: Happy Thanksgiving, Be safe!!

**ADJOURNMENT:**

Motion by Dyer, supported by Lake to adjourn the meeting at 8:50 p.m. Yea 6; Nay 0; Absent 1, Motion passed.

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Mayor Armitage

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Mary LaRocque, City Clerk