



## **Manager's Report April 5<sup>th</sup> Council Meeting**

### **Fiscal Year 21-22 Budget Draft**

Administration will provide a budget draft to Council pursuant to the requirements of the Charter at the first meeting of April. A detailed presentation will take place at the study session of April 13<sup>th</sup> which will provide Council a full week to review the document and prepare for further discussion.

### **Harris Street Construction Update**

The construction on Harris Street began March 29<sup>th</sup> and is proceeding on schedule. Installation of the storm sewer construction is set to begin the week of April 5<sup>th</sup> with the sanitary sewer construction to follow.

### **Yard Waste Collection**

The City will be hosting two curbside yard waste collections this spring. Week 1: Monday, April 12<sup>th</sup> through Thursday, April 15<sup>th</sup>, and week 2: Monday, May 3<sup>rd</sup> through Thursday, May 6<sup>th</sup>. We remind residents to please place leaves in brown, paper bags and neatly stack brush for collection. Residents may also drop off their yard waste at the DPW garage from 8am to 4pm, Monday through Friday.

### **Building Dept**

Attached is the building permit activity for March 2021 and year to date activity. The City met with Eaton County representative to finalize details on the transition of building department services effective May 1<sup>st</sup>. We are required to submit correspondence to the state indicating our desire to have Eaton County administer the construction code, a resolution for consideration is on the April 5<sup>th</sup> agenda as introduction. Additionally, we are required to rescind the portions of our ordinance which state we will administer the construction code. The first reading was held on March 15<sup>th</sup> for updates to that section of the ordinance, and the public hearing and second reading is scheduled for April 5<sup>th</sup> for consideration of adoption of this amendment to the ordinance.

The only outstanding matter is to determine how to coordinate the expense to the County for inspection/closure of open permits issued by the City prior to transfer of services. We are discussing the appropriate rate per inspection but we do not expect the total amount to exceed \$3,500. Funds for this would come from revenues the city collected for those permits.

### **Grant Application – FDCVT FY 21**

Michigan Department of Treasury is accepting applications through May 17<sup>th</sup> to provide grants to financially distressed cities, villages, or townships to pay for specific projects or services that will move

111 E. Lawrence Hwy., Charlotte, MI 48813  
T: 517-543-8843 W: [www.charlottemi.org](http://www.charlottemi.org)

the community towards financial stability. Charlotte can submit multiple proposals, and each project is to be submitted individually, and the maximum award is \$2.0 million. Eligible expenditures include payments to reduce unfunded accrued liability, repair or replace critical infrastructure or equipment, reduce debt obligations, costs to transition to shared services with another jurisdiction, or other projects which improve financial stability. Administration is working on submitting a few proposal requests for funding. Treasury has stated preference is given to the repair or replacement of obsolete critical infrastructure/equipment or service consolidation projects. Historically, awards have been granted for purchase of public safety equipment and water/sewer infrastructure equipment.

### **Federal Stimulus Update**

On Thursday, March 11<sup>th</sup> President Biden signed the American Rescue Plan Act of 2021. This latest stimulus package includes \$65 billion to be paid to local governments nationwide. There have been various reports of funding allocations. To date, we do not have an exact dollar figure that Charlotte could expect to receive. The amounts being reported are congressional estimates and final allocation will come from the US Treasury. We expect the actual allocation amount, requirements for eligible expenditures, and reporting requirements to be issued by mid-late April. Any funding received would be passed through by the State, and while states have a timeline to disperse the funding upon receipt the exact dates are not yet known. The funding will be dispersed in two payments, half this year and half next year. As mentioned previously, the legislation clearly states that no stimulus funding can be deposited into a pension fund. As we proceed, the city must carefully and deliberately consider the potential investment of these dollars within the dictated parameters.

In addition to funding for municipalities, the stimulus package includes a number of funding allocations for a wide variety of organizations and programs including support for broadband, unemployment insurance, small businesses and rental assistance, money for K-12 schools, additional allocations for vaccine distribution, and individual stimulus checks, insurance subsidies, and various tax credits.

# Permit Category Totals

04/01/2021

Permit.DateIssued in <Previous  
month> [03/01/21 - 03/31/21]

Construction Value

Permit Fees

Number of Permits

Commercial, Add/Alter/Repair

\$3,800

\$60.00

1

Deck

\$0

\$120.00

1

Fence < 6'6"

\$1,200

\$60.00

3

Pool - Inground

\$40,000

\$50.00

1

Res. Add/Alter/Repair

\$85,206

\$1,430.00

7

Res. Single Family

\$122,000

\$1,255.00

2

Roof

\$30,845

\$375.00

8

Siding

\$17,000

\$50.00

1

Windows

\$0

\$50.00

1

Grand Totals

\$300,051

\$3,450.00

25

# Permit Category Totals

04/01/2021

Permit.DateIssued in <This year-to-date> [01/01/21 - 04/01/21]

Construction Value

Permit Fees

Number of Permits

Commercial, Add/Alter/Repair

\$1,075,208

\$12,275.00

9

Deck

\$0

\$120.00

1

Fence < 6'6"

\$1,200

\$60.00

3

Industrial, Add/Alter/Repair

\$250,000

\$2,520.00

1

Permit Renewal

\$15,000

\$10.00

1

Pool - Inground

\$40,000

\$50.00

1

Res. Add/Alter/Repair

\$100,206

\$1,770.00

9

Res. Single Family

\$576,000

\$5,985.00

6

Roof

\$2,251,845

\$2,475.00

50

Shed > 200 sf.

\$17,000

\$185.00

1

Siding

\$17,000

\$50.00

1

Signs

\$0

\$80.00

2

Windows

\$0

\$130.00

3

Grand Totals

\$4,343,459

\$25,710.00

88