

**CITY OF CHARLOTTE, COUNTY OF EATON, STATE OF MICHIGAN**

**RESOLUTION NO. 2021-020**

**A RESOLUTION TO ESTABLISH AN AD HOC CODE ENFORCEMENT COMMITTEE**

**WHEREAS**, City Council and the City administration have received input from the citizenry through the Vision 2025 strategic planning process, among other input methods, of the desire to see a proactive code enforcement presence in the community; and

**WHEREAS**, City Council wishes to ensure that code enforcement policies and practices, along with the methods used by the City and its departments to implement them, are effective and consistent for residents and staff, and that those methods are cost efficient to administer; and

**WHEREAS**, City Council believes that it is prudent to undertake an evaluation of the City's current code enforcement policies, practices, and methods by forming an ad hoc committee to review them and make recommendations to the City Council;

**NOW, THEREFORE, BE IT RESOLVED** that there is hereby established the Ad Hoc Code Enforcement Committee, the membership of which shall be appointed by the Mayor subject to the approval of the City Council and shall include 2 members of the City Council and 3 citizens of the city representing diverse socioeconomic or other demographic sections of the population, and 1 city employee who will be a non-voting, ex-officio member; and

**BE IT FURTHER RESOLVED** that the Ad Hoc Code Enforcement Committee shall have the authority to elect its own chairman, promulgate its own rules of order and develop its own schedule of meetings, which meetings shall be conducted in accordance with the Open Meetings Act; and

**BE IT FURTHER RESOLVED** that the Ad Hoc Code Enforcement Committee shall 1) evaluate and make recommendations to the City Council on code enforcement operations; 2) develop a projected cost estimate for providing such services as deemed necessary; and 3) make a recommendation to City Council for alternatives to provide such services; and

**BE IT FURTHER RESOLVED** that the Ad Hoc Code Enforcement Committee shall issue a final written report of its findings and recommendations to the City Council not later May 1, 2021.

The foregoing resolution offered by Council member \_\_\_\_\_ and supported by \_\_\_\_\_.

Upon roll call vote, the following voted:

Aye:

Nay:

Absent:

I, the undersigned, the duly qualified and acting Clerk of the City of Charlotte, County of Eaton, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City of Charlotte at a regularly scheduled meeting held on Monday, March 1, 2021, relevant to the Michigan Open Meetings Act, the original of which is on file in my office as part of council minutes.

**IN WITNESS WHEREOF**, I have hereunto set my official signature this 1<sup>st</sup> day of March 2021.

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Pearl Tidwell, City Clerk  
City of Charlotte



## Memo

**Date:** February 17, 2021  
**To:** Honorable Mayor Armitage; City Council  
**From:** Erin LaPere, City Manager  
**Re:** Code Enforcement Ad-Hoc Committee

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On the agenda for Council's consideration is a resolution to form an ad-hoc committee to study options to provide code enforcement services as discussed at the February 9<sup>th</sup> study session with amendments to the membership as discussed at the February 16<sup>th</sup> regular Council meeting.

A resolution of approval of this committee is included for your review and consideration.

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