

COUNCIL PROCEEDINGS
Special Meeting
Monday, August 17, 2020

CALL TO ORDER: By Mayor Armitage on Monday, August 17, 2020 at 7:00 p.m.

PRESENT: Mayor Armitage, Mayor Pro-Tem Dyer, Weissenborn, VanStee, Baker, McRae, Hoogstra, City Clerk Terpstra and City Manager Guetschow.

ABSENT: None.

PUBLIC COMMENT: None.

ITEMS OF BUSINESS:

Mayor Armitage gave an overview of the agenda and stated that there would be two presentations at this evenings meeting. The first by Maner Casterisan and the second by Vettraino Consulting. Rehmann Robson would not be presenting at this time. The time allotted for each presentation would be forty five minutes for each presentation.

A. PRESENTATION – MANER COSTERISAN:

Steven Kirinovic, CPA, Principal introduced himself and other staff members and shareholders. Steven gave an overview of the firms experience and qualifications.

Each aspect of the proposal was discussed in regards to the scope of work the firm would be able to provide to the City of Charlotte in relation to the Request for proposal that was presented to them.

Mayor Armitage asked about the time line for getting a City Clerk in the need for running the upcoming November election. Council members asked questions regarding experience, capabilities,

insurance and what kinds of projects that had identified for improvement in other communities.

B. PRESENTATION – VETTRAINO CONSULTING ET.AL.:

Jaymes Vettraino, Vettraino Consulting, LLC., introduced himself and other partners with Municipal Analytics, LLC and GovTemps USA, who partner with his firm. He spoke about his prior experience as City Manager and the partnership withy Municipal Analytics and GovTemps USA.

John Kaczor, Municipal Analytics, LLC spoke about his experience and projects that he has worked on.

Ryan Cotton, GovTemps USA spoke about his company and his prior experience as a City Manager.

Each firm spoke of the role that they would play in the Request for proposal that was presented by the City of Charlotte.

Discussion was held on filling the Clerk position with the upcoming election in November.

Discussion was held on different projects that Vettraino has worked on. The timeline and scope of work to be performed and by which firm was discussed.

COUNCIL COMMENTS:

Council discussed both proposals and the critical role of filling the Clerk's position as soon as possible.

It was the consensus that Vettraino may be more versed in filling the roles for the interim services for City Manager and City Clerk.

Discussion was held on Maner Costerisan's experience with auditing.

City Council Special Minutes 08-17-2020

Page 1 of 2

It was the consensus of council to have the City Manager start working on reference checks for both firms.

PUBLIC COMMENT: None.

Council member Baker moved, supported by Hoogstra to adjourn at 9:48 P.M. Carried. 7 Yes. 0 No.

Mayor Armitage

Ginger Terpstra, City Clerk, CMMC