

**CITY OF CHARLOTTE  
RESOLUTION 2020-98**

**WHEREAS**, fees to be paid for new construction, alteration, removal, demolition or other building operations, along with fences, swimming pools, signs, rezoning, Board of Appeals requests, etc., are to be established by resolution of the City Council; and

**WHEREAS**, fees to be paid for water turn on charges, NSF check, Sewer Cleaning, call out rates, and meter testing, etc. are to be established by resolution of the City Council; and

**WHEREAS**, fees to be paid for gun permits, copies of police reports, breath test, water turn on charges, weed cutting, copies, DVDs, CDs labels and other requests are to be established by resolution of the City Council; and

**WHEREAS**, fees for building and construction permits have not been adjusted for some time and no longer reflect the true costs of providing the services associated with the issuance of those permits;

**NOW THEREFORE BE IT RESOLVED**, that the following fees be established as follows:

**BUILDING/PLANNING/ZONING/FIRE**

Occupancy Permit.....	\$30.00
Fence Permit.....	20.00
Swimming Pool Permit (above or in ground).....	50.00
Demolition Permit (residential or commercial).....	50.00
Moving Permit (residential or commercial).....	200.00
Roof Permit (complete or partial).....	50.00
Insulation Permit (complete building or partial).....	50.00
Siding Permit (complete building or partial).....	50.00
Window Permit (one or more).....	40.00
Sign Permit.....	40.00
Construction Permits:	
Minimum Permit.....	30.00
All other permits will be \$30.00 for the first \$1000 and \$10.00 for each additional \$1000	
Permit Renewal.....	10.00

Act 425 Agreement.....	100.00
Rezoning.....	150.00
Rezone with Master Plan Change.....	200.00
Board of Appeals hearing.....	75.00
Site Plans, including planned development districts.....	100.00
Special Condition Use.....	100.00
Class A Non-Conforming Use.....	100.00
Plan Review:	
Commercial and large buildings.....	75.00
Residential and small buildings.....	25.00
Department of Social Services and other requested inspections.....	25.00
	Plus mileage if outside of City
Re-inspection of the above.....	15.00
	Plus mileage if outside of City
Subdivision Review fees as follows:	
Conventional Subdivision Plats.....	250.00
	Plus \$2.00 per lot
Subdivision Open Spaces Plan.....	250.00
	Plus \$2.00 per lot
Multiple Family Residential Plat.....	250.00
	Plus \$2.00 per individual dwelling unit
Zoning Book.....	.25 per page
Zoning Map.....	2.00
Master Plan with maps.....	40.00
Fire Report.....	5.00
Copies (per page).....	.25

**DEPARTMENT OF PUBLIC WORKS**  
**WATER/SEWER/STREETS/SIDEWALKS**

Water turn on fee (due to repair or snow bird).....	30.00
Water turn on fee (due to non-payment shut off).....	40.00
Water turn on fee (after hours – repair/snowbird only).....	70.00
NSF check charge.....	30.00
Sewer Clean.....	75.00
After hours sewer clean (call out).....	150.00
Holiday hours sewer clean (call out).....	200.00
Meter test.....	40.00
Weed cutting–(labor, equipment) minimum.....	150.00
Water meter rental	
Meter deposit (refundable less any unpaid water charges).....	500.00
Fee: 0 – 5,000 gallons (minimum fee).....	50.00
Over 5,000 gallons (minimum fee).....	100.00
Water billed at usage times rate times 2	
Frozen meter replacements – cost of meter & copperhorn.....	varies
Frozen meter in pit – cost of meter.....	varies
Frozen water service...(labor, material, equipment).....	varies

Sprinkler meter – cost of meter, copperhorn.....	varies
Sidewalk Snow Removal (labor, equipment, contractual svcs)-min. rate...	100.00
Brush Cleanup (labor, equipment, contractual svcs)– minimum rate....	100.00
Trash Cleanup (labor, equipment, contractual svcs)– minimum rate.....	150.00
Copies (per page).....	.25

**POLICE DEPARTMENT**

Gun Permits.....	5.00
Copies – Police reports, Accident reports	
First two pages.....	5.00
Additional pages (per page).....	.25
Court Ordered portable breath testing.....	5.00

**ADMINISTRATION** (fees do not include shipping costs which will be added)

City Code Book, including Charter and Zoning with tabs and cover.....	95.00
City Code Book, including Charter and Zoning without tabs and cover.....	.25 per page
City Charter.....	13.25
Cable DVD of Meetings.....	5.00
Qualified voter file information	
Per page.....	.25
Burned to CD (each CD) .....	5.00
Labels (each).....	.03
Copies (per page).....	.25

**BE IT FURTHER RESOLVED** that requests submitted under the Freedom of Information Act may be subject to charges in addition to per copy fees in accordance with the City Council policy regarding such requests, and

**BE IT FURTHER RESOLVED** that the effective date will be .

Second by Councilmember\_\_\_\_\_. \_\_ Yeas.\_\_ Nay. \_\_\_Absent

---

Michael Armitage, Mayor

---

Ginger L. Terpstra, Clerk