


# Memo

**To:** City Council  
**From:** Amy E. Gilson, P.E., Director of Public Works   
**Date:** July 2, 2019  
**Re:** Underground Storage Tank Removal Project

---

This memo is to advise you of a change that was made on the above mentioned project. The change was approved by administration in order to keep the project moving and it will be reflected in a change order for the project.

The change was required to pay the contractor for mobilization/demobilization. They were on site Thursday, June 20<sup>th</sup> as planned, however, it was during the torrential rain. The saturated ground made digging hazardous as the hole was falling in and starting to take part of the wastewater plant driveway with it. The decision to delay until the rain soaked in was agreed on by the City, the consultant, and the contractor. The total cost of this is \$ 1,200.00.

The tanks were successfully removed on July 1<sup>st</sup> and appear to be clean.

Please let me know if you have any questions.

cc: Gregg Guetschow, City Manager