

**COUNCIL PROCEEDINGS**  
**Regular Meeting**  
**July 8, 2019**

**CALL TO ORDER:** By Mayor Lewis on Monday, July 8, 2019 at 7:00 p.m.

**PRESENT:** Councilmembers Dyer, Ridge, Russo, Baker, Mitchell, Mayor Lewis, City Clerk Terpstra and City Manager Guetschow.

The invocation was offered by Katie Lance, Thrive Church, followed by the Pledge of Allegiance.

**APPROVAL OF MINUTES FOR REGULAR MEETING OF June 24, 2019:** Mayor Pro-Tem Baker moved, supported by Mitchell to approve the regular meeting minutes of June 24, 2019 as presented. Carried. 6 Yes. 0 No. 1 Absent (Christian)

**ABSENT:** Council member Christian.

Council member Russo moved, supported by Mitchell to excuse Council member Christian due to illness. Carried. 6 Yes. 0 No.

**PUBLIC HEARINGS:** None.

**PUBLIC COMMENTS:**

**Denise Alden**, 752 Walnut, spoke in opposition to a rate increase for water bills. She feels that it is out of hand for people who are retired and on a set income. She stated her bill has increased from \$143 to \$202.

**Kaitlyn Fales**, 354 S. Sheldon, spoke in opposition to a rate increase for water bills. She stated her bill is \$161 now and they are barely home. She stated they have to buy water because the quality of the water is not good and they can't drink it.

City Manager Guetschow advised Ms. Alden that perhaps she may have a plumbing issue as there has been no increase in the water/sewer rates since 2015. He also asked that Ms. Fails contact city hall so that we can check into her quality of water so that we can help find out what the issue would be as there should not be any problems with the city water as she had explained.

**APPROVAL OF AGENDA:** Council member Ridge moved, supported by Baker to approve the agenda as presented. Carried. 6 Yes. 0 No.

**SPECIAL PRESENTATIONS:** None

**EXPEDITED RESOLUTIONS AND ORDINANCES**

**A. CONSIDER APPROVAL OF RESOLUTION NO. 2019-70 REGARDING VOTE FOR MML WORKERS' COMPENSATION FUND:**

**RESOLUTION NO. 2019-70**

**A RESOLUTION AUTHORIZING TO VOTE ON OFFICIAL  
BALLOT FOR  
WORKERS COMPENSATION FUND**

**WHEREAS**, there are three Trustee positions open with four year terms beginning October 1, 2019 for the Michigan Municipal League Workers' Compensation Fund; and

**WHEREAS**, Devin Olson, City of Munising, appointee, Adam Smith, City of Grand Ledge, incumbent, and David Tossava, appointee are seeking election; and

**THEREFORE, BE IT RESOLVED** that the City Clerk be authorized, by action of this governing body, to cast and mail a vote for the above persons to serve as trustees for four year terms beginning October 1, 2019 for the Michigan Municipal League Workers' Compensation Fund.

Council member Ridge moved, supported by Mitchell to approve Resolution No. 2019-70 regarding vote for MML Workers' Compensation Fund as presented. Carried. 6 Yes. 0 No.

**B. CONSIDER APPROVAL OF RESOLUTION NO. 2019-71 REGARDING PAYMENT OF CLAIMS & ACCOUNTS:**

**RESOLUTION NO. 2019-71**

**A RESOLUTION TO APPROVE EXPENDITURES OF THE CITY**

**FOR JULY 08, 2019**

**WHEREAS**, Section 7.7 (B) of the City Charter requires Council approval for the expenditure of city funds; and  
**WHEREAS**, the July 5, 2019 payroll totaled \$145,225.64;  
**WHEREAS**, the July 8, 2019 claims total \$229,158.27;  
**WHEREAS**, the June 24, 2019 insurance claims total \$1560.47 and the July 1, 2019 insurance claims total \$752.27; and  
**THEREFORE, BE IT RESOLVED** that the City Council approves claims and accounts for June 24, 2019 in the amount of \$376,696.65.

**APPROVAL OF CLAIMS AND ACCOUNTS BY ROLL CALL VOTE:** Council member Baker moved, supported by Dyer to approve Resolution 2019-71 regarding payment of claims & accounts as presented. Carried. 6 Yes. 0 No.

**ACTION ITEMS – RESOLUTIONS AND ORDINANCES:**

**A. CONSIDER APPROVAL OF RESOLUTION NO. 2019-63 REGARDING UTILITY RATES:**

**RESOLUTION NO. 2019 –63**

**RESOLUTION TO SET WATER AND SEWER RATES**

**WHEREAS**, the City of Charlotte completed a Water and Sewer Utility Rate Study to develop a schedule of rates which equitably reflect the cost of service to each customer class and to recommend a rate adjustment necessary to fund operations, maintenance and improvements; and  
**WHEREAS**, this Council has evaluated said report and concur that said rates are required; and  
**NOW, THEREFORE, BE IT RESOLVED**, that the following schedule of water and sewer rates be adopted:

**FY 19-20**

| Water Rates       |                    |                            | Sewer Rates       |                    |                            |
|-------------------|--------------------|----------------------------|-------------------|--------------------|----------------------------|
| Quarterly         |                    |                            | Quarterly         |                    |                            |
| <u>Meter Size</u> | <u>Base Charge</u> | <u>Rate per 1,000 gal.</u> | <u>Meter Size</u> | <u>Base Charge</u> | <u>Rate per 1,000 gal.</u> |
| 5/8 x 3/4         | \$ 42.00           | \$ 2.86                    | 5/8 x 3/4         | \$ 73.50           | \$ 5.12                    |
| 1"                | 70.00              | 2.86                       | 1"                | 120.00             | 5.12                       |
| 1.5"              | 140.00             | 2.86                       | 1.5"              | 240.00             | 5.12                       |
| 2"                | 220.00             | 2.86                       | 2"                | 390.00             | 5.12                       |
| 3"                | 420.00             | 2.86                       | 3"                | 740.00             | 5.12                       |
| 4"                | 650.00             | 2.86                       | 4"                | 1,140.00           | 5.12                       |
| 6"                | 1,400.00           | 2.86                       | 6"                | 2,450.00           | 5.12                       |

**BE IT FINALLY RESOLVED**, that the FY 19-20 rates be effective July 1, 2019 for bills sent in October, 2019.

**Council member Ridge moved, supported by Russo to approve Resolution No. 2019-63 with the rates for FY 19-20 to become effective October of 2019 as presented.**

Discussion was held regarding lowering the increase and what impact that would have on the budget going forward.

**Council member Dyer moved, supported by Mitchell to table Resolution No 2019-62 regarding utility rates at this time. Carried. 6 Yes. 0 No.**

**B. CONSIDER APPROVAL RESOLUTION NO. 2019-68 TO APPROVE ROWE PSC CONTRACT 2019 PAVING:**  
**RESOLUTION NO. 2019-68**

**A RESOLUTION TO AUTHORIZE A CONTRACT WITH  
ROWE PSC FOR ENGINEERING SERVICES RELATED TO  
THE 2019 PAVING PROGRAM**

**WHEREAS**, the City Council previously approved a six year road spending plan that included \$250,000 for rehabilitation projects in FY 19/20; and

**WHEREAS**, the 2019 projects will be determined over the next month utilizing the 2019 PASER data, utility information, visual inspections, and other factors; and

**WHEREAS**, the proposal includes repaving of Parking Lot #7 that was pulverized for free as part of the West Lovett Street Project; and

**WHEREAS**, the projects are slated to be paved during the summer and fall months of 2019; and

**WHEREAS**, Rowe PSC had provided road engineering services for the City and is familiar with our standards and requirements; and

**WHEREAS**, Rowe PSC has submitted a proposal for the design and construction engineering for an amount of \$25,000.00, and

**WHEREAS**, funding for the professional services related to the rehabilitation projects will be charged accordingly to the Major and Local Street Funds.

**THEREFORE, BE IT RESOLVED** that the City Council enter into a contract with Rowe PSC to provide the above mentioned services and that the Mayor or Clerk be directed to sign said contract on behalf of the City.

**Council member Ridge moved, supported by Dyer to approve Resolution No. 2019-68 Rowe PSC Contract 2019 Paving as presented. Carried 6 Yes. 0 No.**

**INTRODUCTION OF RESOLUTIONS AND ORDINANCES:**

**A. CONSIDER FIRST READING OF RESOLUTION NO.  
2019-72 FOR 2019 STREET REHABILITATION:**

**RESOLUTION NO. 2019-72**

**A RESOLUTION TO APPROVE 2019 STREET  
REHABILITATION PROJECTS**

**WHEREAS**, the City Council has previously approved a street reconstruction and rehabilitation plan and has appropriated funds for these purposes; and

**WHEREAS**, street rehabilitation projects are identified on a year-to-year basis based on the annual evaluation of street conditions and an inspection of specific candidate streets by the Public Works Director; and

**WHEREAS**, there are in any given year more candidates for street rehabilitation projects than there are available funds to complete such projects, a situation that requires that choices be made among competing projects; and

**WHEREAS**, City staff, in evaluating candidate streets, considers a variety of factors that include the budget available for street rehabilitation, the amount of traffic a street typically carries, the various methods of rehabilitating streets so as to improve their overall condition and useful life, and the dispersal of street projects throughout the community; and

**WHEREAS**, City staff has developed a recommendation for City Council consideration which, if approved, will be the basis for bids to be sought for work to be performed in September 2019;

**NOW, THEREFORE, BE IT RESOLVED** that the City Council does hereby accept the recommendation of City staff to perform the following street rehabilitation projects

- Seal coating of Shepherd Street from State Street to Cochran Avenue for an estimated cost of \$25,000
- Mill-and-fill of Sheldon Street from Lawrence Avenue to Seminary Street for an estimated cost of \$132,110
- Mill-and-fill of W. First Street from Cochran Avenue to Peal Street for an estimated cost of \$134,400; and

**BE IT FURTHER RESOLVED** that the City Council does hereby authorize City staff to solicit a proposal for engineering

services for the design and construction phases of the 2019 street rehabilitation program from Rowe, Inc.

City Manager Guetschow explained the process used to identify the projects presented in the resolution.

Council member Dyer stated that he would like to involve the public more in these types of decisions in the future.

Mayor Pro-Tem Baker stated that he feels there is good sound research done on this by the DPW Director and City Manager.

Council member Ridge stated that she is comfortable with the DPW Director and City Manager as they look at the higher traffic volumes for these streets.

**Mayor Pro-Tem Baker moved, supported by Dyer to approve Resolution No. 2019-72 for 2019 Street Rehabilitation as presented. Carried. 6 Yes. 0 No.**

**B. CONSIDER FIRST READING OF RESOLUTION NO. 2019-73 TO APPROVE PURCHASE OF PLAYGROUND EQUIPMENT:**

**RESOLUTION NO. 2019-73**

**A RESOLUTION TO AUTHORIZE PURCHASE OF PLAYGROUND EQUIPMENT**

**WHEREAS**, the Park Advisory Board has requested certain old equipment be replaced at Dean Park; and

**WHEREAS**, the Board chose specific dinosaur elements that are popular with kids; and

**WHEREAS**, the elements are manufactured by Playworld and sold by Midstates Recreation; and

**WHEREAS**, the Board applied for and received a grant from the Charlotte Area Recreation Cooperative (CARC) to cover the cost of equipment and shipping totaling \$36,925.00, and

**WHEREAS**, the equipment will be installed by the Department of Public Works as a grant match estimated to be \$3,100; and

**WHEREAS**, Section 2-186 of the City Ordinances allows for the waiver of sealed bids for purchases over the amount of \$5,000.

**THEREFORE, BE IT RESOLVED** That the City Council authorizes of the purchase of new dinosaur elements for Dean Park as recommended by the Park Advisory Board in the amount of \$36,925.00 from Midstates Recreation and agrees to waive the sealed bid process because of proprietary nature of the equipment chosen.

**Council member Ridge moved, supported by Russo to approve Resolution No. 2019-73 to approve purchase of playground equipment as presented. Carried. 6 Yes. 0 No.**

**COMMUNICATIONS AND COMMITTEE REPORTS**

**CITY ATTORNEY REPORT:** City Attorney report included in the packet.

**CITY MANAGER REPORT:** City Manager Guetschow reported that there has been an overpayment to the contractor for the State-Lincoln Street reconstruction project in the amount of nearly \$617,000. The contractor has promised repayment by August 1<sup>st</sup>. DPW Director Gilson has indicated that the Lovett Street reconstruction project may be largely completed by the end of July. The pocket park project should be completed by mid August. We are continuing to explore ways to reduce health insurance costs. He announced that Chief Lisa Sherman will be retiring after 30 years with the department.

**COUNCILMEMBER COMMITTEE REPORTS:**

- Council member Ridge stated that the Planning Commission meeting was cancelled in July. The next meeting will be August 6<sup>th</sup>.

**PUBLIC COMMENT: None.**

**MAYOR AND COUNCIL COMMENTS:**

- Council member Russo no comment.
- Mayor Pro-Tem Baker no comment.
- Council member Dyer reminded everyone that the Concerts on the Square starts on Thursday. Charlotte Rising will be there also from 4 to 6. There will be a scavenger hunt for Vision 2025 Vision.
- Council member Ridge stated the Vision 2025 focus meetings have started this week. This is a chance for everyone to get involved. They will be held throughout the week. Tomorrow's meeting will be about neighborhoods and communities from 5:30 to 7:00 p.m. at the Congregational Church. There is a link on the City's website. There will be a chalkboard at the Concerts on the Square to share what is being done right. This is an opportunity to come together for a stronger community.
- Council member Mitchell stated that the decision to raise water and sewer rates is not being done lightly. Council understands financial limitations and it is not being done in a hap hazard manner.
- Mayor Lewis thanked the Police, DPW and Fire Departments for working over the holidays. He stated that he has had the pleasure of working with Chief Sherman over the last 3 ½ years. He stated that she has a real love the city and respect for the public. He is honored to have served with her. He thanked her and stated she was one highly dedicated person.

**Mayor Pro-Tem Baker moved, seconded by Mitchell to adjourn at 7:57 P.M. Carried. 6 Yes. 0 No.**

---

Mayor Tim Lewis

---

Ginger Terpstra, City Clerk, CMMC