

# Memo

**To:** City Council  
**From:** Amy E. Gilson, P.E., Director of Public Works   
**Date:** May 8, 2019  
**Re:** Parking Lot #7

---

In accordance with Section 2-182 of the City Ordinances, this memo is to advise you of an emergency purchase in regard to the demolition of Parking Lot #7.

## Background

Hopefully you are aware that the West Lovett Street reconstruction project was started on Monday, May 6, 2019. The project was awarded to Kamminga & Roodvoets (K&R) on April 23<sup>rd</sup>. A pre-construction meeting was held on April 25<sup>th</sup>, and in accordance with MDOT standards, no work is allowed prior to the preconstruction meeting. At that meeting, K&R was granted use of Parking Lot #7 for a staging area, but they made it clear that they would not be responsible for the condition of the lot. Considering the lot was already in terrible condition, K&R offered to pulverize the asphalt for free in exchange for the exclusive use of it.

## Action

The pulverizing machine was scheduled for May 6<sup>th</sup> to start the construction, so there was very little time to make the decision regarding pulverizing Lot #7. Quick calculations based on contract bid prices indicate that the value of the parking lot demolition is in the range of \$9,000. The City would be responsible for the cost to pave the parking lot at the end of the project, which is estimated to be in the \$20,000 to \$30,000 range. After discussions with the City Manager, we decided that given the poor condition of the parking lot, it was worth saving money on the demolition and paying for the resurfacing with a loan from the O-I money, pending Council approval. Therefore, we granted K&R use of Lot #7 under the condition that they pulverized the lot for us, which they completed on May 7<sup>th</sup>. I will be working on bids to grade and resurface the lot at the end of the construction.

Please let me know if you have any questions.

cc: Gregg Guetschow, City Manager