

COUNCIL PROCEEDINGS

Regular Meeting

April 22, 2019

CALL TO ORDER: By Mayor Pro-Tem Baker on Monday, April 22, 2019 at 7:00 p.m.

PRESENT: Councilmembers Dyer, Christian, Mitchell, Ridge, Russo, Mayor Pro-Tem Baker, City Clerk Terpstra and City Manager Guetschow.

The invocation was offered by Pastor Randy Royston, New Hope Community Church, followed by the Pledge of Allegiance.

APPROVAL OF MINUTES FOR REGULAR MEETING OF APRIL 8, 2019: Council member Ridge moved, supported by Christian to approve the regular meeting minutes of April 8, 2019 as presented. Carried. 6 Yes. 0 No. 1 Absent. (Mayor Lewis)

ABSENT: Mayor Lewis.

Council member Russo moved, supported by Mitchell to excuse Mayor Lewis due to an injury. Carried. 6 Yes. 0 No.

PUBLIC HEARINGS: None

PUBLIC COMMENTS: Ben Phlegar, 425 Horatio, encouraged voters to vote yes on the school bond issue on May 7th. He stated these are needed items for the school to move forward. He urges everyone to vote and vote yes for the improvements.

APPROVAL OF AGENDA: Council member Ridge moved, supported by Dyer to approve the agenda as presented. Carried. 6 Yes. 0 No.

SPEICAL PRESENTATIONS: None.

EXPEDITED RESOLUTIONS AND ORDINANCES

A. CONSIDER APPROVAL OF RESOLUTION NO. 2019-45 AUTHORIZING TRANSFER OF OWNERSHIP PRIVATE HANGAR:

RESOLUTION NO. 2019-45

A RESOLUTION TO CONSENT TO THE ASSIGNATION OF HANGAR OWNERSHIP AND AUTHORIZE THE EXECUTION OF A NEW GROUND LEASE

WHEREAS, Dr. Donald Falik owned a fifty percent (50%) interest in a private hangar located at the Fitch H. Beach Municipal Airport, and legally described as follows:

Building on Leased Land W 1/2 OF SEC.8 LYING S OF SE LINE OF HWY, EXCEPT W 325 FT OF NW 1/4, & EXCEPT

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W 1/4 OF SW 1/4, & EXCEPT E 1/2 OF S 70 ACRES OF E 1/2 OF SW 1/4. & EXCEPT COM S 1/4 COR SEC 8, W994 FT, N 89 FT, W 89 FT, N 112 FT TO POB THIS EXCEPTION, W84 FT, N 78 FT, E 12 FT, N 50 FT, E 72 FT, S 128 FT TO BEG. SEC.8, T2N,R4W, CITY OF CHARLOTTE 1996 PROPERTY ASSESSED UNDER PA 189 OF 1953 Parcel Code of Land: 200-008-100-102-00

; and

WHEREAS, Dr. Falik was also party to a land lease with the city for the private hangar location; and

WHEREAS, Dr. Falik is now deceased, and an official representative of his estate wishes to liquidate his share of the hangar by selling it to the other fifty percent (50%) owner, Mr. Fred Moore.

NOW, THEREFORE, BE IT RESOLVED that the City of Charlotte City Council hereby authorizes the transfer of ownership for this private hangar by the authorized representatives of Dr. Donald Falik's estate.

BE IT FURTHER RESOLVED that a new lease reflecting this change of ownership be authorized and executed.

Council member Ridge moved, supported by Dyer to approve Resolution No. 2019-45 authorizing transfer of ownership private hangar as presented. Carried. 6 Yes. 0 No.

B. CONSIDER APPROVAL OF RESOLUTION NO. 2019-46 REGARDING PAYMENT OF CLAIMS & ACCOUNTS:

RESOLUTION NO. 2019-46

A RESOLUTION TO APPROVE EXPENDITURES OF THE CITY

FOR APRIL 22, 2019

WHEREAS, Section 7.7 (B) of the City Charter requires Council approval for the expenditure of city funds; and

WHEREAS, the April 12, 2019 payroll totaled \$177,569.77;

WHEREAS, the April 22, 2019 claims total \$150,875.07;

WHEREAS, the April 1, 2019 insurance claims total \$5,189.22; April 8, 2019 insurance claims total \$1,213.97 and April 15, 2019 insurance claims total \$7,873.12; and

THEREFORE, BE IT RESOLVED that the City Council approves claims and accounts for April 22, 2019 in the amount of \$342,721.15

APPROVAL OF CLAIMS AND ACCOUNTS BY ROLL CALL

VOTE: Council member Dyer moved, supported by Russo to approve Resolution 2019-46 regarding payment of claims & accounts as presented. Carried. 6 Yes. 0 No.

ACTION ITEMS – RESOLUTIONS AND ORDINANCES:

A. CONSIDER APPROVAL OF RESOLUTION NO. 2019-44 TO AUTHORIZE CONTRACT WITH COMSOURCE, INC. FOR SERVICES RELATED TO PANASONIC INTERVIEW ROOM RECORDING EQUIPMENT:

RESOLUTION NO. 2019-44

A RESOLUTION TO AUTHORIZE A CONTRACT WITH COMSOURCE, INC FOR SERVICES RELATED TO PANASONIC INTERVIEW ROOM RECORDING EQUIPMENT

WHEREAS, this project was identified for purchase as part of the overall upgrade of the required recording equipment needed for investigations; and

WHEREAS, the police department budgeted for this purchased as approved in the FY 18-19 City of Charlotte budget; and

WHEREAS, the requested purchase of the Panasonic Arbitrator Interview Room equipment is completely compatible with our newly purchased in-car and body-worn cameras; and

WHEREAS, the current system in use is old analog technology from 2009 and not compatible with our updated digital system in use daily and no longer covered under a maintenance agreement; and

WHEREAS, this will complete our overall update in our required investigative and daily activity recording systems and

maintain our compliance with current standards and laws of interviews and interrogations; and

WHEREAS, it is requested that the standard for additional bids be waived for this particular purchase due to the fact that the Panasonic Arbitrator Interview Room hardware is the only equipment compatible with our current Panasonic Software and in-car and body-worn equipment; and

WHEREAS, Com Source, Inc. is our local Panasonic electronics provider and has supplied our current in-car and body worn cameras, has submitted a proposal in the amount of \$12,011.00 that meets all of our specifications and compatibility requirements;

THEREFORE, BE IT RESOLVED That the City enter into a contract with ComSource, Inc. to provide the above-mentioned services and equipment.

Council member Dyer moved, supported by Ridge to approve Resolution No. 2019-44 to authorize contract with ComSource, Inc. for services related to Panasonic interview room recording equipment as presented. Carried. 6 Yes. 0 No.

INTRODUCTION OF RESOLUTIONS AND ORDINANCES:

A. CONSIDER FIRST READING OF RESOLUTION NO. 2019-47 TO AUTHORIZE BRUSH GRINDING CONTRACT:

RESOLUTION NO. 2019-47
A RESOLUTION TO AUTHORIZE BRUSH GRINDING
CONTRACT

WHEREAS, the Department of Public Works collects leaves and brush throughout the year and contracts for its grinding a removal each Spring; and

WHEREAS, the Department issued a bid request to the few companies who own the equipment necessary to provide this service; and

WHEREAS, the only response was from Hammond Farms, Inc. of Dimondale, MI in the amount of \$8,550.00; and

WHEREAS, Hammond Farms was the low bidder last year and their work was timely and satisfactory.

THEREFORE, BE IT RESOLVED That the City Council approve the brush grinding service by Hammond Farms, Inc. and it be paid for from the General Fund Leaf Collection account as budgeted.

Council member Mitchell moved, supported by Dyer to approve first reading Resolution No. 2019-47 to authorize brush grinding contract as presented. Carried. 6 Yes. 0 No.

B. CONSIDER FIRST READING OF RESOLUTION NO. 2019-48 TO INSTALL CURB & GUTTER AT WSFS:

RESOLUTION NO. 2019-48
A RESOLUTION TO ACCEPT A BID TO INSTALL CURB
AND GUTTER AT THE WEST SIDE FIRE STATION.

WHEREAS, the West Side Fire Station is in need of approximately 635 feet of curb and gutter along the driveway and parking lot; and

WHEREAS, this curb and gutter is needed to keep vehicles from driving on the grass and stones; and

WHEREAS, this bid would be for the installation only of the curb and gutter, with the fire department performing the dirt removal and restoration of the area; and

WHEREAS, the concrete for this project must come from a local company; and

WHEREAS, the city clerk sent out bid requests to four companies and only two returned; and

WHEREAS, F&M Concrete of Dimondale was the low bidder in the amount of \$12,700.00; and

WHEREAS, money has been budgeted in the Fire Department Capital Outlay budget.

THEREFORE, BE IT RESOLVED that the City of Charlotte award the bid for curb and gutter at the West Side Fire Station to F&M Concrete for the amount of \$12,700.00.

Council member Dyer moved, supported by Ridge to approve first reading Resolution No. 2019-48 to install curb & gutter at WSFS as presented. Carried. 6 Yes. 0 No.

C. CONSIDER FIRST READING OF RESOLUTION NO. 2019-49 TO AUTHORIZE REPLACEMENT OF DOOR & FRAME ASSEMBLY BACK DOOR CITY HALL:

RESOLUTION NO. 2019-49

A RESOLUTION TO AUTHORIZE THE REPLACEMENT OF THE “STORE FRONT” (WINDOWS), DOOR AND FRAME LOCATED ON THE REAR OF CITY HALL

WHEREAS, the rear entry door to City Hall has been damaged beyond repair (bent door and frame); and

WHEREAS, the rear entry is used by approximately 80% if the visitors to City Hall; and

WHEREAS, the rear entry is the handicapped accessible entry to the building; and

WHEREAS, the city clerk sent out bid requests to four companies; and

WHEREAS, Davis Glass and Screen of Lansing was the only company to submit a bid; and

WHEREAS, the bid from Davis Glass and Screen is \$8,000.00 for removal, replacement and including automatic buttons located inside and outside; and

WHEREAS, money was budgeted in the City Hall Maintenance Account for this project.

THEREFORE, BE IT RESOLVED that the City of Charlotte accept the bid from Davis Glass and Screen in the amount of \$8,000.00.

Council member Ridge moved, supported by Dyer to approve first reading Resolution No. 2019-49 to authorize replacement of door & frame assembly back door City Hall as presented. Carried. 6 Yes. 0 No.

COMMUNICATIONS AND COMMITTEE REPORTS

CITY ATTORNEY REPORT: City Attorney report included in packet.

CITY MANAGER REPORT: City Manager Guetschow reported that City Clerk Terpstra and himself would be attending a meeting later this week in regards to pension and OPEB with MERS. He reported that the budget preparation has been delayed because of issues with the importing of payroll information into the BS&A software. He hopes to have something presented to council by the end of the week. He stated that he plans to be on vacation next week.

COUNCILMEMBER COMMITTEE REPORTS:

- Council member Christian stated that the Recreation Co-op held a meeting on April 18 to request feedback through a survey and this will be posted to the City’s website and available for folks to take. This will be posted through May 15th. The Recreation Co-op will meet again on May 20th at 6 PM which is the deadline for grant proposals.
- Council member Ridge reported that there was no Planning Commission meeting in April. The next Planning Commission meeting is scheduled for May 14th at 7 P.M.

PUBLIC COMMENT: None.

MAYOR AND COUNCIL COMMENTS:

- Council member Christian no comment.
- Council member Russo no comment.
- Council member Mitchell no comment.
- Council member Dyer attended an MML presentation with the Governor’s staff.
- Council member Ridge stated that the kick off meeting for the Strategic Planning (Vision 2025) steering committee was held last week with the facilitators. She expects there to be another meeting in two weeks. On April 17th Congressman Wahlberg came to an Economic Development meeting and also toured

the downtown area and Beach Market project. He is very excited to come back in the future to see the progress. There was a Charlotte Rising meeting held on April 18th and they also toured the Masonic Temple. On April 24th there will be a CANDO meeting at Charlotte Community Library at 7 A.M. regarding Neighborhoods & Community. There will be a presentation by Ellen Dreps and also Public Works Director Amy Gilson regarding PASER ratings for streets and the 5 year plan.

- Mayor Pro-Tem Baker thanked Mr. Phlegar for attending the meeting.

Council member Ridge moved, seconded by Dyer to adjourn at 7:27 P.M. Carried. 6 Yes. 0 No.

Mayor Tim Lewis

Ginger Terpstra, City Clerk, CMMC