


# Memo

**To:** City Council  
**From:** Amy E. Gilson, P.E., Director of Public Works  
**Date:** November 1, 2018  
**Re:** Emergency Purchase



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In accordance with Section 2-182 of the City Ordinances, this memo is to advise you of an emergency purchase for a contractor to insert a water valve so that DPW could fix a broken watermain on Wedgewood.

On Tuesday, October 30, 2018 I was notified by staff that we had a watermain break at or near 140 Wedgewood Drive. The 6" valve on Cochran would not close completely and acted like it was going to break. Without that valve, we would need to shut down long stretches of Packard and Cochran to be able to fix the break.

We contacted City Services who has inserted valves on live watermains for us in the past in emergencies. We were quoted \$5,500 for the work. I authorized installation of the valve which was installed on October 31<sup>st</sup>. The main was repaired on November 1<sup>st</sup>.

Please let me know if you have any questions.

cc: Gregg Guetschow, City Manager