



City of CHARLOTTE

MEMORANDUM

TO: Mayor Lewis and City Council Members

FROM: Gregg Guetschow, City Manager

SUBJECT: City Manager Report

DATE: August 24, 2018

Training Grant. The City, as a result of Charlotte's designation as a Rising Tide community, is eligible to apply for a grant for employee training through a program not funded as part of the state's talent initiative. I attended a workshop on the application process this week. The need I identified relates to our upcoming conversion of software programs used for various finance functions. I believe that the organization would benefit from our training several of our employees in the fundamentals of accounting with a specific emphasis on fund accounting. I expect to receive proposals from Lansing Community College and Baker College for providing on-site training of these staff members which would occur in early 2019 if the grant is approved.

Telephone Systems Upgrade. We are currently exploring upgrades to our telephone system to insure that it is compliant with enhanced 911 regulations that we expect to go into effect in the near future. One of the requirements of these regulations is that each phone must be capable of communicating its exact location in the event of a 911 call. Our current system is not capable of doing this. We believe that the telephones we currently own can still be used but that upgrades to other equipment and software will be required.