



City of CHARLOTTE

MEMORANDUM

TO: Mayor Lewis and City Council Members

FROM: Gregg Guetschow, City Manager

SUBJECT: Administrative Code Ordinance Amendment

DATE: June 8, 2018

You will find elsewhere in the agenda packet a proposed ordinance that would amend the administrative code. The administrative code implements provisions of the Charter that describe the departmental structure of the organization.

Language to be deleted is shown with strike-through. New language is highlighted in yellow.

The primary purpose of the proposed amendment is to eliminate the Finance Department and combine the duties of the City Clerk and City Treasurer. I have described previously my rationale for undertaking this change and will not repeat those reasons here.

There are a couple of other amendments to the ordinance to recognize operational changes. One of these recognizes that for practical purposes the Charlotte Area Recycling Authority has largely ceased to exist. The second, and more significant, change recognizes a shift of responsibility for planning and zoning from the Fire Department to the Community Development office.