



City of CHARLOTTE

MEMORANDUM

TO: Mayor Lewis and City Council Members

FROM: Gregg Guetschow, City Manager

SUBJECT: Crediting Funds to Camp Frances

DATE: February 23, 2017

Your agenda includes a resolution authorizing the sale of timber and firewood. The resolution proposes dividing the proceeds of this sale between the City and Camp Frances. I wish to provide an explanation for this recommendation.

In 2014, the Kiwanis Club undertook a project to make various improvements at Camp Frances including renovations to the restroom and new flooring. At various times, costs were incurred that were authorized by the City and prior board leadership and charged to Camp Frances with the expectation that the organization would be reimbursed by the Kiwanis Club. These costs totaled between \$6400 and \$6800. Because these costs exceeded financial resources of Camp Frances, they were carried on the books of the organizations as a liability due the City. After its successful fund-raising last year, the City was reimbursed.

There has been some questions raised by Camp Frances board members as to whether they should be held responsible for these costs. The Kiwanis Club considers the matter closed from their perspective and, in any case, lacks the resources to make a reimbursement. Memories of those involved, including my own, are of little help in overcoming a lack of written documentation on the matter.

In an effort to resolve the matter, I met with representatives of the Camp Frances board and we arrived at a compromise that is satisfactory to the whole board. Recognizing that Camp Frances was the beneficiary of the improvements, although the board did not formally authorize the expenditure, it is willing to take responsibility for roughly half of the amount if the City will assume responsibility for the balance.

I intended to propose this to the Council and include the amount as either an amendment to the current budget or an appropriation in the next budget. Because the proceeds of this sale of timber and firewood were not budgeted and constitute, in essence, a donation from ITC, we have a different opportunity before us. To that end, I am proposing that 50% of the proceeds of the sale, or \$3250, be credited to Camp Frances to settle this matter. I have been assured that this will be viewed as an acceptable solution by the Camp Frances board.