



# City of CHARLOTTE

## MEMORANDUM

TO: Mayor Lewis and City Council Members

FROM: Gregg Guetschow, City Manager

SUBJECT: City Manager's Report

DATE: December 22, 2016

**CARA.** Amy Gilson and I met this week with the supervisors of Carmel and Benton Townships to discuss issues related to the operation of the Recycling Center and the manner in which operating deficits should be shared among the participating entities. The supervisors of Eaton and Chester Townships were unable to attend. I have agreed to submit a draft of a new intergovernmental agreement and a proposal for allocating deficits. We expect to meet again shortly after January 1.

**PURCHASING.** I have completed a draft of a new purchasing ordinance. I have been working from a model policy prepared by the Michigan Government Finance Officers Association that I obtained from Marie Stiegel of Plante Moran, our auditors. I will be reviewing this draft with staff and the City Attorney after the first of the year. I expect to submit a proposed ordinance for Council consideration in later January or early February. In order to provide sufficient time to transition to new purchasing practices, I will be proposing an effective date of July 1, 2017.