

CITY OF CHARLOTTE
DEPARTMENT OF FINANCE & TREASURE
INTEROFFICE MEMORANDUM

TO: MAYOR LEWIS, CITY COUNCIL AND MANAGER GUETSCHOW
FROM: CHRISTINE K. MOSSNER, FINANCE DIRECTOR
SUBJECT: QUESTIONS REGARDING THE OCTOBER 10, 2016 CLAIMS SUBMITTED FOR PAYMENT
DATE: OCTOBER 7, 2016

The following questions were received from Councilmember Bahmer regarding specific items submitted for payment.

- On page #1 of this week's claims and accounts, there is a charge to Buck's All Repair Service and Sales in the amount of \$7,696.00 for the VacAll. At our last Council meeting a resolution was passed to authorize this expenditure. That resolution contained language which stated that the DPW mechanic had been in contact with several different shops regarding a rough estimate on the cost of repairing this piece of equipment. Due to my request, City Manager Guetschow said that the information about where the other quotes stood, dollar-wise, could be pursued. My question, therefore, is merely to see if that information has been attained?
 - The following quotes were verbally received by the city mechanic:
 - Utility Source One - \$10,000
 - Fredrickson Supply could not give an exact quote to fix it until they tore it apart, but to anticipate a cost of approximately \$10,000
 - Buck's estimate was lower, because their hourly mechanic rate of \$87 is a lower rate than most standard rates. In addition, Buck's has experience working on VacAll machines.
- On page #4 a quarterly payment to the Charlotte Rotary Club exists in the amount of \$226.25. As a point of reference moving forward, how many employees of the City of Charlotte have their dues to a service club paid for via city funds?
 - The Charlotte Rotary Club is the only service club any city employee is a member of. At the present time only one employee has their dues paid by the city.
- Also on page #4, a small amount of \$20.00 is being paid to the City of Ionia for the north tower bacti analysis. I am curious about the background on this payment, just due to seeing this type of charge, from a neighboring municipality, for the first time.
 - In most instances, these lab tests are performed by the State of Michigan; however, they do not perform tests on Saturday. In order to get the north water tower up as soon as possible, the staff sent samples to Ionia on Friday for testing, obtained the results Saturday morning and as a result the north tower was put back into service Monday morning.

- On page #13, Johnson's Picture Framing has a claim for \$137.00 for frame repair of artwork. What is this for?
 - This was to restore an original drawing by Charlotte resident Jan Larkin. The art piece consists of a collage of Charlotte landmarks and has hung in the general office for a number of years. When the picture was removed, to prepare the offices for painting, it was found to have sustained water damage at some point in the past. We felt the historical value of both the pictures subject matter and artist was worth the cost of having it repaired and preserved.
- And finally, on page #16, a \$1,635.20 payment is due to Pollardwater.com for hydrant flushing. What is encompassed in this charge?
 - This expenditure was for the purchase of three 5x15 fire hoses to be used for hydrant flushing throughout the city.