

CITY OF CHARLOTTE
DEPARTMENT OF FINANCE & TREASURE
INTEROFFICE MEMORANDUM

TO: MAYOR LEWIS, CITY COUNCIL AND MANAGER GUETSCHOW
FROM: CHRISTINE K. MOSSNER, FINANCE DIRECTOR
SUBJECT: QUESTIONS REGARDING THE AUGUST 22, 2016 CLAIMS SUBMITTED FOR PAYMENT
DATE: AUGUST 19, 2016

The following questions were received from Councilmember Bahmer regarding specific items submitted for payment.

- On page #13 the Eaton County Treasurer is receiving a small payment for \$35.85. Due to the abbreviation of "Jbor Adj for PY Taxes," I was simply curious what this amount pertained to?
 - This is a reimbursement of admin fees due to July Board of Review changes of prior year taxes. When we settle with the County each year, and turn over our delinquent real taxes, their payment to us includes admin fees. Therefore, any subsequent changes to those amounts requires the City to reimburse the County for those prior payments.
- On page 16, Gardenscapes Lawn and Landscape is getting paid \$875.00 for DDA watering of trees and flowers. My question is whether this is a monthly charge, or some other payment structure?
 - We are charged per watering. This invoice covered watering on 12 days from July 9 through August 3.
- On page 20 and 22 there are separate charges for Mailfinance and Neofunds, respectively. Since they are both broadly categorized as "postage," and I have always assumed they both were on-demand stamp purchasing services, I believe it is time to better my understanding of what differentiates these entities from one another.
 - The payment to Mailfinance is the quarterly lease payment of the postage meter. The payment to Neofunds is for actual postage ran through the meter.
- And finally on page 5 of the credit card portion of claims and accounts, there is a small special postage charge payable to USPS. The account number is 290-880.001-746.000. In a similar vein as last agenda regarding Camp Frances, my question is merely what is this account? Memory seems to serve that it pertains to the Masonic Temple project, but I could be mistaken on that point.
 - No, you are correct, this charge relates to the Masonic Temple Project, which is accounted for through the Federal & State Grants Fund.