

CITY OF CHARLOTTE
DEPARTMENT OF FINANCE & TREASURE
INTEROFFICE MEMORANDUM

TO: MAYOR LEWIS, CITY COUNCIL AND MANAGER GUETSCHOW
FROM: CHRISTINE K. MOSSNER, FINANCE DIRECTOR
SUBJECT: JUNE 13 QUESTIONS REGARDING CLAIMS SUBMITTED FOR PAYMENT
DATE: JUNE 23, 2016

At the April 25 meeting, questions were asked, by the council regarding specific items submitted for payment. Since those questions were not fully addressed at that time, further explanation of items I submitted for payment are set-forth below. DPW Director Gilson will be addressing those items she submitted for payment in a separate memo.

- CDW Government (pg. 6) - This was a combined payment for security cameras, CAT5 cable stock, network switch and servicer hard drive replacement.
- Clearview Vinyl Windows (pg. 7) - Payment for installation of new windows at Camp Frances. This expenditure was approved by the Camp Frances Board.
- Eaton County Treasurer (pg. 8) - Reimbursement payment for payout of prior years' property tax reimbursements due to Michigan Tax Tribunal (MTT) orders. After March 1 of each year, the city sells its delinquent real property taxes to Eaton County. Therefore, any MTT orders requiring reimbursement of taxes previously paid are handled by Eaton County, who in turn, bills each unit of government their share of the reimbursement amount.

Please be aware that the June 24 payment to Eaton County includes reimbursement of three MTT orders due to the tax protests of Charlotte Plaza Associates, Quality Dairy and 208 Beech Street. These MTT orders total \$4,601.60.