

# Memo

**To:** Planning Commission  
**From:** Bryan Myrkle, Community Development Director  
**Date:** June 2, 2016  
**Re:** 815 W. Shepherd Street

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Earlier this year, the City received a request for the Conditional Rezoning of 815 W. Shepherd Street. The City Council approved a first reading of the request and sent the matter to the Planning Commission for public hearing.

You may recall that representatives of the project asked for the matter to be tabled prior to that hearing.

They have since come back to the City and would like the Planning Commission to take the matter up again. These representatives are planning to attend your meeting this coming Tuesday night to talk about the project and answer any questions you may have about it.

However, this will not be able to count as the official public hearing, because nearby residents and the general public have not been given sufficient notice (they were provided notice for the hearing in April that did not occur). In order to proceed with an official hearing, the City will have to publish another ad in the newspaper and send a new round of notices to all property owners within 300 feet of the project.

The conversation Tuesday night, however, will give these developers an indication of whether the Planning Commission views the project favorably, and whether it might be fruitful for them to proceed.

I have included with your packet this month the same information about the project that was included in April.