

The C.A.P.  
10875 Bond Road  
Dewitt, MI 48820

*Ginger Terpstra, City Clerk*  
111 E Lawrence  
Charlotte, MI 48813  
**Phone:** (517) 543-8843  
**Fax:** (517) 543-8845  
**Email:** [gterpstra@charlottemi.org](mailto:gterpstra@charlottemi.org)

Re: Request for Conditional Re Zoning and Lot splitting of the property located at 815 West  
Sheperd Street Charlotte, Michigan. Parcel # 23200-024-100-012-01

Dear City Clerk,

This letter is to inform you that, The CAP has entered into an agreement with the current Owner's of the above stated property to purchase said property upon approval from The City of Charlotte for the Rezoning from its current I2 to a B2 and conditional Rezone designation as well as obtaining a property Split of said land.

Please place this matter on the agenda for the next meeting of the City Council. Thank you for your assistance and consideration in this matter. If you have any further questions, feel free to contact me at 517 993 7675.

Sincerely,

James T. Keyton  
Project Liaison