

PLANNING COMMISSION MINUTES

**Regular Meeting
December 1, 2015**

CALL TO ORDER: The December 1, 2015 Planning Commission meeting was called to order by Commissioner Conway at 7:00 p.m.

PRESENT: Commissioners Snyder, Brummette, Clarke, Bly, Conway, Daly, Rosier and Councilmember Bahmer.

ABSENT: None.

ALSO PRESENT: Community Development Director Myrkle and City Clerk Terpstra.

ELECTION OF CHAIRMAN FOR MEETING OF DECEMBER 1, 2015: Commissioner Rosier moved to nominate Commissioner Brummette for Chairman. Commissioner Snyder moved to nominate Commissioner Conway as Chairman. By show of hands Commissioner Conway was elected to chair the meeting of December 1, 2015. Brummette 1 Vote (Rosier) Conway 3 Votes (Clarke, Bly, Snyder)

APPROVAL OF MINUTES OF OCTOBER 6, 2015: Motion by Commissioner Snyder, second by Daly to approve the Planning Commission minutes of October 6, 2015, as presented. Carried. 7 Yes. 0 No.

EARLY PUBLIC COMMENT: None.

OLD BUSINESS: None.

NEW BUSINESS

A. PUBLIC HEARING- SITE PLAN REVIEW 1023 REYNOLDS RD. – SPARTAN MOTORS:

Public Hearing Opened at: 7:05 P.M.

Patrick Sall, Sr. Project Manager, presented the site plan and answered questions. Mr. Sall stated that this would be place the office area outside instead of inside to increase the square footage for the facility's manufacturing area. He mentioned that there may still be some changes in the next couple of weeks. The manufacturing area will be 80,000 sq. ft and the office area will be 6,000 sq. ft.

Commissioner Brummette questioned if there would be any changes in the drainage.

Public Hearing Closed at: 7:13 P.M.

B. ACTION ON SITE PLAN 1023 REYNOLDS RD. – SPARTAN MOTORS:

Motion by Commissioner Rosier, second by Snyder to approve the Site Plan Review for Spartan Motors – 1023 Reynolds Rd. as presented. Carried. 7 Yes. 0 No.

REPORTS, COMMENTS, CORRESPONDENCE:

A. STAFF REPORT: Community Development Director Myrkle previewed some goals and objectives that he would like the commission to review over the winter months. He gave an overview of what the commission has worked on in the past year for the new members. Discussion was held on possible training for Planning Commission members.

PUBLIC COMMENT: None.

There being no further business, the meeting was adjourned at 7:45 p.m.

Ginger Terpstra, City Clerk