

# COMMUNICATION

## CHARLOTTE AREA RECYCLING AUTHORITY

**TO:** Sharon Van Loton, Eaton Twp.  
Deb Montgomery, Carmel Twp.  
Roger Wickerham, Benton Twp.  
Bill Mitchell, City Council  
Quinn Underwood, CARA Director  
Tammy Halsey, Chester Twp.  
Darlene Raymer, At Large  
Ginger Terpstra, City Clerk  
Mary Beth Roe, Resource Recovery

**FROM:** Amy Gilson P.E., Director of Public Works

**DATE:** January 22, 2016

**SUBJECT:** Regular C.A.R.A. Meeting

This is to advise you that there will be a Regular meeting of the Charlotte Area Recycling Authority, **Tuesday, January 26, 2016.** The meeting will be held at **5:30 p.m.** in the City Council Chambers on second floor in Charlotte City Hall, 111 East Lawrence Ave.

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### A G E N D A

January 26, 2016

1. MEETING CALLED TO ORDER
2. APPROVAL OF MINUTES  
Meeting of October 27, 2015
3. APPROVAL OF AGENDA
4. PUBLIC COMMENT (limit 2 mins. please)
5. OLD BUSINESS
  - A. Employees
  - B. Forklift Training
6. NEW BUSINESS
  - A. C.A.R.A. Recycling Report – Quinn Underwood
  - B. Revenue/Expenditure Update – Amy Gilson
  - C. Friends of CARA
  - D. Marketing Plan
  - D. Other
7. PUBLIC COMMENT (limit 5 mins. Please)
8. ADJOURN

**\*\*Next Meeting 4/26/16**