



# City of CHARLOTTE

## MEMORANDUM

TO: Mayor Lewis and City Council Members

FROM: Gregg Guetschow, City Manager

SUBJECT: City Manager's Report

DATE: November 6, 2015

**Audit Presentation.** Monday's agenda includes a presentation by the City's auditors Plante & Moran of the audit of the City's finances for the fiscal year that ended June 30, 2015. Audit documents will be distributed at the meeting. Audits for prior years are available on the City's website.

**Government Finance 101.** In recognition of the number of new members joining the Council, the City's auditors have offered to provide at no cost an introduction to government finance geared to newly elected officials. I believe this training will be very useful preparation for understanding the audit and financial statements and for your work on the budget in coming months. Our plan is to have a special meeting commence at 6:00 p.m. preceding a regular Council meeting. This meeting would take place on either November 23 or December 14 depending upon other commitments of the auditors. I would ask that you tentatively reserve those times on your calendars; we will let you know as soon as the date is finalized.

**Curbside Leaf Collection.** The final collection of bagged leaves will take place the week of November 16.

**Veterans Day Closings.** All City offices are closed November 11 in recognition of Veterans Day.

**Out of the Office.** I will be away from the office on November 12 and 13 as my wife is having a surgical procedure performed. Bryan Myrkle will be available in my absence. In addition, the staff will be able to reach me by cell phone.