



MEMORANDUM

TO: Mayor Burch and City Council Members

FROM: Gregg Guetschow, City Manager

SUBJECT: Sign for former Armory Building

DATE: July 24, 2015

Pursuant to the discussion during the previous Council meeting, DPW Director Amy Gilson has prepared a sign design and obtained an estimate of the cost for purchasing and installing a sign for the former Armory Building. Her design is based on that used at the Public Works garage immediately to the west. The current sign and the proposed design are attached.

The cost will be \$85.00 for a 40-inch by 30-inch green and white engineer-grade reflective sign with a protective overlay coating. An additional \$115.00 is estimated for installation.

The estimate is based on a single-faced sign to be installed on the Tirrell Road side of the building. If a different location is chosen for which two-sided visibility is needed, the costs will increase.

