



MEMORANDUM

TO: Mayor Burch and City Council Members

FROM: Gregg Guetschow, City Manager

SUBJECT: City Manager's Report

DATE: June 5, 2015

Street Improvement Plan. We have been delayed in completing work on the plan for street improvements that we discussed in early May. This delay stems from the desire for additional training on Road Soft software that Ms. Gilson completed on June 4. The importance of this additional training is to allow a more data-driven approach to identifying street improvement projects. We plan to have a five-year program for presentation to Council at its June 22 meeting.

Rural Fire Association Budget Review. The Rural Fire Association has always met prior to Council's final adoption of the budget to review Fire Department expenditures. This is an important step in the budget process because Rural Fire is responsible for a portion of those costs. We were unable to schedule a meeting prior to Monday's action to adopt the budget. Rural Fire will be meeting June 10. I do not anticipate any concerns by members of the Rural Fire Association. Should some arise, however, it might be necessary to request an amendment to the budget to address them.

Schedule. I will be away from the office the week of June 15 for my annual service at Girls State. I will be checking my email throughout the week and staff can reach me with text messages. In my absence, please feel free to contact Bryan Myrkle with any questions or issues.