


# Memo

**To:** City Council  
**From:** Amy E. Gilson, P.E., Director of Public Works  
**Date:** January 5, 2015  
**Re:** Professional Services Contract



---

Under the Consent Agenda you will find a proposal from Fishbeck, Thompson, Carr and Huber (FTCH) for preparation of the NPDES permit at the wastewater treatment plant. The work is in the water and sewer budget for this year. The work will also include the review of Industrial Pretreatment Program (IPP) limits.

Therefore, I am requesting approval of the engineering contract in the amount of \$3,500.00 for FTCH to provide the services outlined in their proposal.

Please let me know if you have any questions.

cc: Gregg Guetschow, City Manager