

# Memo

**To:** City Council  
**From:** Bryan Myrkle, Community Development Director  
**cc:**  
**Date:** November 21, 2014  
**Re:** Airport Fuel Farm rehabilitation project

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City Council recently approved a bid from United Petroleum for the rehabilitation of the aviation fuel system at Beach Airport.

On this council agenda, there are a number of agreements related to this project that require council approval. These include:

- A contract with MDOT for funding of the project
- A contract with Prein & Newhoff for engineering of the project
- A contract with United Petroleum for the project itself
- A proxy agreement with United Petroleum that allows them to dispose of hazardous waste on the city's behalf

City Attorney Hitch has reviewed all of these contracts except for the project agreement with United Petroleum.

I am requesting the council approve the contracts Mr. Hitch has reviewed as presented, and to approve the contract with United Petroleum pending Mr. Hitch's review.