



MEMORANDUM

TO: Mayor Burch and City Council Members

FROM: Gregg Guetschow, City Manager

SUBJECT: Authorization to publish public hearing notices

DATE: August 7, 2014

Due to the election, the August Planning Commission meeting will be held Tuesday, August 12. Two matters that will be on the agenda for discussion could result in proposed text amendments. The usual process for such text amendments is for Council to approve the first reading and then set a public hearing for the next Planning Commission meeting.

In most months, this process would present no problem. Due to the rescheduling, however, the next opportunity for a first reading by Council would be so late in the month of August that there would not be sufficient notice for a public hearing in September.

So as to avoid unnecessary delay in holding a hearing, I am asking that Council authorize publishing public hearing notices for the September Planning Commission meeting if so requested by the Commission. Council would still consider the first readings during the August 25 meeting and could also authorize the hearing but the notice would have already appeared in the paper. If Council decides that it does not wish to approve the first reading, the hearing could be cancelled.