



MEMORANDUM

TO: Mayor Burch and City Council Members

FROM: Gregg Guetschow, City Manager

SUBJECT: Public Hearing for Variance Request

DATE: August 20, 2014

Elsewhere in the agenda packet you will find a copy of an application for a zoning ordinance variance submitted by Tequila's owner Raul Escamilla. I am requesting that Council set a public hearing to consider the request for the meeting of September 22.

In other action in this agenda packet I am asking that Council adopt an ordinance amendment so that it may act as the Zoning Board of Appeals to consider variance requests such as this one. Council will be unable to take final action on the ordinance amendment until its meeting on September 8. Variance requests require a 15 day notice to surrounding property owners. In order to avoid delaying the hearing any longer than necessary, I am asking that Council set the hearing date at this time.

Should Council not adopt the ordinance amendment at its September 8 meeting or fail to enact it as an emergency ordinance so that it has immediate effect, it would be necessary to cancel the public hearing and reschedule it for a later date.